



Office of Student Accounts
Traditional Program

PAYMENT PLAN FORM
Spring 2018

To enroll in a payment plan for your student account, complete steps 1 - 3:

1. Choose a payment plan below:

A. _____ **Two Pay Plan** The balance on the student account is divided into two equal payments. The first payment is due **January 3, 2018** and the second payment due **February 20, 2018**. This plan has a finance charge of \$20.00 per semester.

B. _____ **Four Pay Plan** The balance on the student account is divided into four equal payments. The first payment is due **January 3, 2018**. The remaining three payments are due: **February 15, 2018, March 15, 2018, and April 15, 2018**. This plan has a finance charge of \$60.00 per semester.

_____	_____
Student Name (Please Print)	Student ID
_____	_____
Signature of Student	Date
_____	_____
Signature of Parent	Date

2. Return completed form to:

Mail: Southern Wesleyan University	Fax: (864) 644-5963
PO Box 1020 – SWU Box 1866	Email: studentaccounts@swu.edu
Central, SC 29630	

3. Remit the first payment. Payments are accepted via phone, mail, and online through mySWU.

A \$25 late fee will be charged for any payment not received in full by last day of the month. This includes late mailed payments, online payments, and declined credit/debit card transactions.

If you have any questions concerning payment options, call the Student Accounts Office at (864) 644-5520.

Southern Wesleyan University reserves the right to adjust monthly payments due to a change in financial aid, student account charges, late payments or partial payments.

See the Southern Wesleyan University Catalog for information on the University's Delinquency Policy.