

**SOUTHERN WESLEYAN UNIVERSITY
CURRICULUM VITAE FORMAT
FACULTY APPLICANTS**

If you are applying for faculty positions, whether full-time or adjunct, you are required to format your curriculum vitae as follows:

CONTACT INFORMATION

Name
Address
City, State ZIP
Home or Work Phone
Cell Phone
E-mail

EDUCATION

List your academic background beginning with most recent degree using the following format:

Degree, Major
Graduate Institution, City, State
Date of Graduation
Dissertation

Degree, Major
Graduate Institution, City, State
Date of Graduation

Degree, Major
Undergraduate Institution, City, State
Date of Graduation

EXPERIENCE

Begin with current position. Include position details, responsibilities, and dates.

PUBLICATIONS

PRESENTATIONS AND WORKSHOPS

PROFESSIONAL ORGANIZATIONS

FACULTY DEVELOPMENT EXPERIENCES

REFERENCES